

SOP #	OAP-4	Revision:	Rev. 1	Prepared by:	BOD 2009
Effective Date:	August 31, 2009			Approved by:	BOD 2009

Title: ***Transparency Policy***

Policy: It shall be the policy of Sir Walter Gun Club, Inc. (SWGCI) to adopt and maintain a policy with respect to the manner in which the Club's Board of Directors ensures its accountability and transparency to the membership for decisions made and actions taken.

Purpose: The transparency policy defines the manner in which the SWGC Board of Directors is accountable to the membership.

Scope: This policy shall be applied to the SWGC Board of Directors.

Procedure:

1. Transparency is the principle that the decision making process of the governing body of the Club (The Board of Directors) should be open and accessible to the membership.
2. Actions of the Board of Directors shall be made available to the membership in summary form in a timely manner.
3. Detail information will be made available upon written request in a timely manner.
4. Information concerning the following issues will be kept confidential unless advised by legal counsel:
 - a. Issues dealing with Legal Counsel Client Attorney Privilege.
 - b. Issues dealing with member privacy.
 - c. Issues dealing with real estate transactions.